

SPECIAL MEETING OKEMAH CITY COUNCIL

WHEN: MONDAY, JUNE 16, 2025@5:30 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

AGENDA:

- 1) FLAG SALUTE AND ROLL CALL**
- 2) MEETING CALLED TO ORDER AND DECLARATION OF QUORUM.**
- 3) PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND DEVELOPING THE BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2025.**
- 4) CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE A RESOLUTION NO. 2025-6 ADOPTING THE CITY OF OKEMAH, OKLAHOMA, BUDGET FOR FISCAL YEAR 2025-26, AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**
- 5) ADJOURNMENT.**

This agenda was posted in public view at the Okemah City Hall, 502 West Broadway, Okemah, OK prior to 5:30 p.m. on June 13th, 2025.

Relena Haddox

Relena Haddox, City Clerk

**CITY OF OKEMAH
RESOLUTION NO. 2025-6-CITY**

**A RESOLUTION APPROVING THE CITY OF OKEMAH, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING
BUDGET AMENDMENT AUTHORITY**

WHEREAS, the City of Okemah has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The City of Okemah is required by such Act to prepare a fiscal year budget containing the estimated and actual income of revenue of the City and the appropriations of that income and revenue by department; and

WHEREAS, The City Manager has prepared a budget for the fiscal year ending June 30, 2025 (Fiscal Year 2024-2025) consistent with the Act for the City of Okemah, excluding all legally-separate public trusts, or authorities, of which the City is beneficiary; and

WHEREAS, The Act in Section 17-218 provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Okemah City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Okemah City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF OKEMAH, STATE OF OKLAHOMA:**

SECTION 1. The City Council of the City of Okemah does hereby adopt the Fiscal Year 2025-2026 Budget on the 16th day of June, 2025 with total revenues and resources provided in the amount of \$3,500,736 General Fund, \$100,765 Cemetery Care Fund, \$672,661 Half Cent Sales Tax Fund and \$4,064,207 Capital Improvement Fund. Legal appropriations (obligating/encumbering limits) are hereby established as provided for in the following exhibit: City of Okemah Budget by Department - Legal Appropriations Fiscal Year 2025-2026.

FUND:
DEPARTMENT:

APPROPRIATION AMOUNT

General Fund:

General Government	\$ 235,261
Police	630,781
Police Dispatch	331,126
Fire	69,234
Street	147,864
Animal Control	85,801
Cemetery	83,349
Emergency Management	100,144
Parks & Recreation	73,095
Library	86,986
Police - Cops in School	52,656
Swimming Pool	41,234
Code Enforcement	123,666
Airport	4,450
Media Center	67,907
Transfers Out	<u>1,031,071</u>
Total Appropriations	<u>\$ 3,164,625</u>

Cemetery Care Fund:

Transfers Out	<u>410</u>
Total Appropriations	<u>\$ 410</u>

Half Cent Sales Tax Fund:

Debt Service	0
Transfers Out	<u>200,000</u>
Total Appropriations	<u>\$ 200,000</u>

Capital Improvement Fund:

General Government	\$ 10,000
Police	0
Fire	0
Street	304,100
Animal Control	0
Cemetery	410
Parks & Recreation	0

Library	0
Emergency Management	0
Swimming Pool	0
Code Enforcement	0
Airport	800,000
Media Center	0
OUA Administration	495,678
Water Treatment Plant	1,540,740
Water Distribution Plant	517,100
Lake	507,800
Wastewater Treatment Plant	410
Sewer Collection	1,650
Sanitation	0
Debt Service	300,000
Transfers Out	<u>0</u>
Total Appropriations	<u>\$ 3,960,888</u>

SECTION 2. The City Manager, or her designee, may transfer budget amounts, at any time throughout the Fiscal Year 2025-2026, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

(SEAL)

ATTEST:

Kristy Lesley, City Manager

Relena Haddox, City Clerk/Treasurer

Ron Gott, Mayor

SPECIAL MEETING OKEMAH UTILITIES AUTHORITY

WHEN: MONDAY, JUNE 16, 2025@5:35 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

AGENDA:

- 1) MEETING CALLED TO ORDER AND FLAG SALUTE.**
- 2) ROLL CALL AND DECLARATION OF QUORUM.**
- 3) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE RESOLUTION NO.2025-7 ADOPTING THE OKEMAH UTILITY AUTHORITY BUDGET FOR FISCAL YEAR 2025-26, AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**
- 4) ADJOURNMENT.**

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Relena Haddox

Relena Haddox, City Clerk

OKEMAH UTILITIES AUTHORITY RESOLUTION NO. 2025-7-OUA

A RESOLUTION APPROVING THE OKEMAH UTILITIES AUTHORITY BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING BUDGET AMEUREMENT AUTHORITY

WHEREAS, the Okemah Utilities Authority is required to submit a budget to its beneficiary pursuant to 60 O.S. Section 176; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (Fiscal Year 2024-2025) consistent with these statutory requirements; and

WHEREAS, The Chief Executive Officer, or designee, may have the need to transfer any unexpended and unencumbered budge amounts from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Trustees of the Okemah Utilities Authority; and

WHEREAS, The Okemah City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREORE, BE IT RESOLVED BY THE TRUSTEES OF THE OKEMAH UTILITIES AUTHORITY:

SECTION 1. The Trustees of the Okemah Utilities Authority do hereby adopt the Fiscal Year 2025-2026 Budget on the 16th day of June, 2025 with total resources and revenues provided in the amount of \$4,421,916. OUA, \$57,503. QUA Reserve Capital Fund, \$872,521. OUA Bond Account. Such budget does not constitute legal appropriations, but serves as a financial plan for the Authority. Budget amounts by department are hereby established as provided for below in the exhibit: Okemah Utilities Authority Budget by Department - Financial Plan Fiscal Year 2025-2026.

FUND:
DEPARTMENT:

APPROPRIATION AMOUNT

OUA:

Administration	\$ 347,444
Water Treatment	523,546
Water Distribution	142,022
Lake	175,336
Wastewater Treatment	302,569
Sewer Collection	106,342
Sanitation	629,000
Debt Service	829,100
Transfers Out	<u>750,000</u>
Total Appropriations	<u>\$ 3,803,360</u>

QUA Reserve Capital Fund:

Transfer Out	<u>0</u>
Total Appropriations	<u>\$ 0</u>

QUA Bond Account Fund:

Debt Service	<u>\$ 375,000</u>
Total Appropriations	<u>\$ 375,000</u>

SECTION 2. The City Manager of the Authority, or her designee, may transfer budget amounts, at any time throughout the Fiscal Year 2025-2026, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Trustees of the Authority.

Kristy Lesley, City Manager

(SEAL)

ATTEST:

Relena Haddox, City Clerk/Treasurer

Ron Gott, Chairman

SPECIAL MEETING OKEMAH ECONOMIC DEVELOPMENT AUTHORITY

WHEN: MONDAY, JUNE 16, 2025 @5:40 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

AGENDA:

- 1) FLAG SALUTE AND ROLL CALL**
- 2) MEETING CALLED TO ORDER AND DECLARATION OF QUORUM.**
- 3) DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE RESOLUTION NO.2025-8 ADOPTING THE OKEMAH ECONOMIC DEVELOPMENT AUTHORITY BUDGET FOR FISCAL YEAR 2025-26 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**
- 4) ADJOURNMENT.**

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Relena Haddox

Relena Haddox, City Clerk

OKEMAH ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION NO. 2025-8-OEDA

A RESOLUTION APPROVING THE OKEMAH ECONOMIC DEVELOPMENT AUTHORITY BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING BUDGET AMEUREMENT AUTHORITY

WHEREAS, the Okemah Economic Development Authority is required to submit a budget to its beneficiary pursuant to 60 O.S. Section 176; and

WHEREAS, The ChiefExecutive Officer has prepared a budget for the fiscal year ending June 30, 2026 (Fiscal Year 2025-2026) consistent with these statutory requirements; and

WHEREAS, The ChiefExecutive Officer, or designee, may have the need to transfer any unexpended and unencumbered budge amounts from one depaiiment to another within the same fund; and

WHEREAS, The budget has been formally presented to the Trustees of the Okemah Economic Development Authority; and

NOW, THEREORE, BE IT RESOLVED BY THE TRUSTEES OF THE OKEMAH ECONOMIC DEVELOPMENT AUTHORITY:

SECTION 1. The Trustees of the Okemah Economic Development Authority do hereby adopt the Fiscal Year 2025-2026 Budget on the 16th day of June, 2025 with total resources and revenues provided in the amount of\$332,640 Such budget does not constitute legal appropriations, but serves as a financial plan for the Authority. Budget amounts by department are hereby established as provided for below in the exhibit: Okemah Economic Development Authority Budget by Department - Financial Plan Fiscal Year 2025-2026.

FUND:	APPROPRIATION AMOUNT
DEPARTMENT:	

OEDA:

General Government	104,850
Debt Service	64,000
Transfers Out	<u>0</u>
Total Appropriations	<u>\$ 168,850</u>

SECTION 2. The Chief Executive Officer of the Authority, or her designee, may transfer budget amounts, at any time throughout the Fiscal Year 2025-2026, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Trustees of the Authority.

(SEAL)

ATTEST:

Kristy Lesley, City Manager

Relena Haddox, City Clerk/Treasurer

Ron Gott, Chairman

CITY OF OKEMAH BUDGET SUMMARY-ALL FUNDS FISCAL YEAR 2025 - 2026									
GENERAL	QUA	CEMETERY	CAPITAL IMPROVEMENTS	QUA RESERVE CAPITAL	QUA BOND ACCOUNT	OEDA	1/2 CENT SALES TAX	ARPA	TOTALS
ESTIMATED BEGINNING AVAILABLE FUND BALANCE	814,961.00	982,816.00	\$ 97,264.71	\$ 156,572.25	\$ 55,003.00	\$ 455,092.00	\$ 206,640.00	\$ 463,947.00	\$ - 3,232,295.96
RESOURCES:									
TOTAL REVENUES	1,935,775	3,439,100	1,000	3,451,568	2,500	6,000	126,000	3,000	8,964,943
PROPOSED REVENUE INCREASE									
TRANSFERS IN			2,500	612,639	-	411,429	-	205,714	1,232,281
QUA	750,000			-	-	-			750,000
TOTAL RESOURCES	2,685,775	3,439,100	3,500	4,064,207	2,500	417,429	126,000	208,714	10,947,224
TOTAL AVAILABLE FOR APPROPRIATIONS	3,500,736	4,421,916	100,765	4,220,779	57,503	872,521	332,640	672,661	14,179,520.39
									14,179,520
APPROPRIATIONS:									
GENERAL GOVERNMENT	235,261			10,000			104,850		350,111
POLICE	630,781			-					630,781
FIRE	69,234			-					69,234
POLICE DISPATCHER	331,126								331,126
PUBLIC WORKS/ STREET	147,864			304,100					451,964
ANIMAL CONTROL	85,801			-					85,801
CEMETERY	83,349			410					83,759
PUBLIC WORKS/ PARKS & RECREATION	73,095			-					73,095
LIBRARY	86,986			-					86,986
EMERGENCY MANAGEMENT	100,144			-					100,144
POLICE - COPS IN SCHOOL	52,656			-					52,656
SWIMMING POOL	41,234			-					41,234
CODE ENFORCEMENT	123,666			-					123,666
AIRPORT	4,450			800,000					804,450
MEDIA CENTER	67,907			-					67,907
ADMINISTRATION		347,444		495,678			-		843,122
WATER TREATMENT PLANT		523,646		1,540,740					2,064,386
WATER DISTRIBUTION & MAINT.		142,022		507,800					649,822
LAKE		175,336		410					175,746
WASTEWATER TREATMENT PLANT		303,569		-					303,569
SEWER COLLECTION		106,342		1,650					107,992
SANITATION		629,000		-					629,000
DEBT SERVICE		826,000		300,000		375,000	64,000		1,565,000
TRANSFERS OUT	1,031,071	750,000	410	-	-	-	-	200,000	1,981,481
TOTAL APPROPRIATIONS	3,164,625	3,803,360	410	3,960,788	-	375,000	168,850	200,000	11,673,032
									11,673,032
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	336,111.36	618,556.38	100,354.71	259,990.82	57,503.00	497,520.57	163,790.00	472,661.29	2,506,488.14
								0.00	2,506,488.14