

REGULAR MEETING OKEMAH CITY COUNCIL

WHEN: MONDAY, DECEMBER 9, 2024 @6:00 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

AGENDA:

1) FLAG SALUTE AND ROLL CALL

2) MEETING CALLED TO ORDER AND DECLARATION OF QUORUM.

3) APPROVAL OF MINUTES.

4) APPROVAL OF PURCHASE ORDERS.

5) DISCUSSION AND TAKE POSSIBLE ACTION TO AWARD BID FOR DEMOLITION AND REMOVAL OF 514 & 516 WEST BROADWAY.

LOTS SIXTEEN (16), SEVENTEEN (17), AND EIGHTEEN (18) OF BLOCK TWO HUNDRED AND NINE (209) OKEMAH PROPER, CITY OF OKEMAH, OKLAHOMA

6) DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE MUNICIPAL AIRPORT HANGAR LEASE AGREEMENT.

7) DISCUSSION OF THE STATUS AND PROGRESS OF THE FOLLOWING PROJECTS:

- SIGNAGE.**
- AIRPORT.**

8) CITY MANAGERS COMMENT.

9) COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

- RONNIE LUCAS-WARD I**
- MIKE ISHMAEL-WARD II**
- BRANDON ANDERSON-WARD III**
- RON GOTT-WARD IV**
- WAYNE BACON-AT-LARGE**

10) ADJOURNMENT.

This agenda was posted in public view at the Okemah City Hall, 502 West Broadway, Okemah, OK prior to 6:00 p.m. on December 6th, 2024.

Relena Haddox

Relena Haddox, City Clerk

MINUTES REGULAR MEETING OKEMAH CITY COUNCIL

WHEN: MONDAY, NOVEMBER 25, 2024@6:00 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

PRESENT: Ronnie Lucas, Wayne Bacon, Brandon Anderson, Mike Ishmael

ABSENT: Ron Gott

ALSO PRESENT: Kristy Lesley, City Manager; Relena Haddox, City Clerk/Treasurer; Jack Cadenhead, City Attorney

FLAG SALUTE AND ROLL CALL

Vice Mayor Ronnie Lucas initiated the meeting with the Pledge of Allegiance and confirmed the presence of a quorum.

MEETING CALLED TO ORDER AND DECLARATION OF QUORUM.

City Clerk Relena Haddox completed attendance roll call.

Vice Mayor Ronnie Lucas called the meeting to order, confirming a quorum was present.

APPROVAL OF MINUTES.

Motion: Approve minutes.

- ▶ **Proposed by:** Wayne Bacon
- ▶ **Seconded by:** Brandon Anderson
- ▶ **Discussion:** None
- ▶ **Vote:** Unanimous approval

APPROVAL OF PURCHASE ORDERS.

Motion: Approve purchase orders

- ▶ **Proposed by:** Brandon Anderson
- ▶ **Seconded by:** Wayne Bacon
- ▶ **Discussion:** None
- ▶ **Vote:** Unanimous approval

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE THE CITY OF OKEMAH HOLIDAY SCHEDULE FOR 2025.

Motion: Approve 2025 schedule

- ▶ **Proposed by:** Brandon Anderson
- ▶ **Seconded by:** Ronnie Lucas
- ▶ **Discussion:** None
- ▶ **Vote:** Unanimous approval

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE THE SCHEDULE OF REGULAR MEETINGS OF THE OKEMAH CITY COUNCIL FOR 2025.

Motion: Approve 2025 schedule

- ▶ **Proposed by:** Wayne Bacon
- ▶ **Seconded by:** Ronnie Lucas
- ▶ **Discussion:** None
- ▶ **Vote:** Unanimous approval

DISCUSSION AND TAKE POSSIBLE ACTION TO PURCHASE THE FOLLOWING DESCRIBED REAL PROPERTY:

LOTS NINETEEN (19), TWENTY (20), AND TWENTY-ONE (21) OF BLOCK TWENTY (20) INNOCUS FIXICO TRACT TO THE CITY OF OKEMAH, OKFUSKEE COUNTY, STATE OF OKLAHOMA, ACCORNDING TO THE RECORDED PLAT THEREOF

Motion: Approve purchase.

- ▶ **Proposed by:** Wayne Bacon
- ▶ **Seconded by:** Brandon Anderson
- ▶ **Discussion:** 520 West Broadway is the address
- ▶ **Vote:** Unanimous approval

DISCUSSION OF THE STATUS AND PROGRESS OF THE FOLLOWING PROJECTS:

City Manager Kristy Lesley: Signage I'm still working on that location of placement and we are waiting on the hangers to start.

CITY MANAGERS COMMENT.

City Manager Kristy Lesley: Commented on Mainstreet decorations.

COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

None

ADJOURNMENT.

Meeting was adjourned at 6:26pm by Vice Mayor Ronnie Lucas.

Relena Haddox, City Clerk

Ron Gott, Mayor

P.O.#	VENDOR#	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 ADMINISTRATION						
25-0397	01-1031	CRAWFORD & ASSOCIATES, P.C.	PROF SVC THRU 11/15/2024	12/2024	19149	1,050.01
25-0389	01-1401	OMCCA - OKLAHOMA MUNICIPAL	2025 OMCCA MEMBERSHIP	12/2024	5999	55.00
25-0412	01-1917	AMAZON CAPITAL SERVICES	SUPPLIES	12/2024	1PLC-HKKW-PPYQ	8.09
DEPARTMENT TOTAL:						1,113.10
DEPARTMENT: 02 POLICE						
25-0374	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/18/24-11/24/24	12/2024	NP67469898	461.23
25-0395	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/25/24-12/1/24	12/2024	NP67533214	347.78
25-0409	01-1259	GFC DATA SYSTEMS	2025 TRAFFIC COURT FEE	12/2024	7061	360.00
25-0410	01-1377	OKLAHOMA TURNPIKE AUTHORITY	NOV 2024 TOLL FEES	12/2024	20241100879	3.85
25-0400	01-2032	TOP TIER TACTICAL, SURVIVAL	UNIFORMS	12/2024	3484-A	642.00
25-0415	01-2083	LGTC, LOCAL GOVERNMENT TEST	PRE EMPLOYMENT DRUG TEST	12/2024	2024A12	250.00
DEPARTMENT TOTAL:						2,064.86
DEPARTMENT: 05 CITY PUBLIC WORKS						
25-0374	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/18/24-11/24/24	12/2024	NP67469898	283.87
25-0395	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/25/24-12/1/24	12/2024	NP67533214	57.73
25-0404	01-1326	JIMMY'S WRECKER SERVICE	TOW MACK TRUCK TO OKC	12/2024	116146	600.00
25-0390	01-1961	ADA AGGREGATES	47.13 TON 1 1/2 CRUSHER	12/2024	3722	1,366.77
DEPARTMENT TOTAL:						2,308.37
DEPARTMENT: 06 ANIMAL CONTROL						
25-0374	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/18/24-11/24/24	12/2024	NP67469898	37.01
25-0395	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/25/24-12/1/24	12/2024	NP67533214	40.84
DEPARTMENT TOTAL:						77.85
DEPARTMENT: 07 CEMETERY						
25-0374	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/18/24-11/24/24	12/2024	NP67469898	47.85
25-0396	01-1111	USA BLUE BOOK	12 VOLT PUMP	12/2024	INV00554027	1,354.59
25-0404	01-1326	JIMMY'S WRECKER SERVICE	TOW MACK TRUCK TO OKC	12/2024	116146	60.00
25-0368	01-1975	B & B SAND & GRAVEL	39.3 TON TOP SOIL	12/2024	85885	216.15
DEPARTMENT TOTAL:						1,678.59

F,O,#	VENDOR#	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 09 LIBRARY						
25-0413	01-1128	DOLLAR GENERAL #00159	100W BULBS	12/2024	1001350016	10.00
DEPARTMENT TOTAL:						10.00
DEPARTMENT: 14 CITY FOOL						
25-0386	01-2011	CORE & MAIN LF	24" METER BOX	12/2024	W057926	283.00
DEPARTMENT TOTAL:						283.00
DEPARTMENT: 15 CODE ENFORCEMENT						
25-0359	01-1068	OKEMAH NEWS LEADER	LEGAL 514/516 W BROADWAY	12/2024	5683	94.81
DEPARTMENT TOTAL:						94.81
FUND TOTAL:						7,630.58

P.O.#	VENDOR#	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 CITY ADMINISTRATION						
25-0315	01-1112	TYLER TECHNOLOGIES	PCI FEE 12/1/24-6/30/25	12/2024	025-483695	52.50
DEPARTMENT TOTAL:						52.50
DEPARTMENT: 05 CITY STREET						
25-0387	01-1243	REMPELS ROCK-N-READY MIX,	I9TH & FRISCO DRAINAGE	12/2024	161695	1,395.00
25-0287	01-2017	RGB3 LLC	9TH & FRISCO DRAINAGE	12/2024	17	6,900.00
DEPARTMENT TOTAL:						8,295.00
DEPARTMENT: 09 LIBRARY						
25-0315	01-1112	TYLER TECHNOLOGIES	PCI FEE 12/1/24-6/30/25	12/2024	025-483695	105.00
25-0399	01-2119	MAC ELECTRICAL SERVICES	ELECTRICAL FOR LIGHTS	12/2024	11272024-LIBRARY	6,500.00
DEPARTMENT TOTAL:						6,605.00
DEPARTMENT: 11 OUA ADMINISTRATION						
25-0315	01-1112	TYLER TECHNOLOGIES	PCI FEE 12/1/24-6/30/25	12/2024	025-483695	157.50
DEPARTMENT TOTAL:						157.50
DEPARTMENT: 19 MEDIA CENTER						
25-0315	01-1112	TYLER TECHNOLOGIES	PCI FEE 12/1/24-6/30/25	12/2024	025-483695	105.00
DEPARTMENT TOTAL:						105.00
FUND TOTAL:						15,215.00

REGULAR MEETING OKEMAH UTILITIES AUTHORITY

WHEN: MONDAY, DECEMBER 9, 2024@6:15 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

AGENDA:

- 1) MEETING CALLED TO ORDER AND FLAG SALUTE.**
- 2) ROLL CALL AND DECLARATION OF QUORUM.**
- 3) APPROVAL OF MINUTES.**
- 4) APPROVAL OF PURCHASE ORDERS.**
- 5) CONSIDER AND TAKE NECESSARY ACTION ON THE WATER TREATMENT PROJECT.**
- 6) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE PAYMENT OF WALL ENGINEERING INVOICE NO. 9 IN THE AMOUNT OF \$32,410.80 FOR WATER TREATMENT, STORAGE & AMI IMPROVEMENT PROJECT PROFESSIONAL SERVICES.**
- 7) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE AND AUTHORIZE FINANCIAL ASSISTANCE PROGRAM 22 LOAN DRAW REQUEST NO. 16 IN THE AMOUNT OF \$32,410.80.**
- 8) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE AND AUTHORIZE IHS PROJECT OK22-W87 PAYMENT REQUEST NO. 1 IN THE AMOUNT OF \$539,342.24.**
- 9) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE AND AUTHORIZE FINANCIAL ASSISTANCE PROGRAM 24 LOAN DRAW REQUEST NO. 1 IN THE AMOUNT OF \$989,256.50.**
- 10) CONSIDER AND TAKE NECESSARY ACTION TO APPROVE PAYMENT OF CROSSLAND HEAVY CONTRACTORS, INC APPLICATION FOR PAYMENT NO. 1 IN THE AMOUNT OF \$1,528,598.74 FOR WATER TREATMENT IMPROVEMENT PROJECT CONSTRUCTION SERVICES.**
- 11) DISCUSSION OF THE STATUS AND PROGRESS OF THE FOLLOWING PROJECTS:**
 - 17TH STREET LIFT STATION.**
 - 3RD STREET WATERMAIN UPGRADE.**
 - WATER TREATMENT PLANT.**
 - WASTEWATER TREATMENT PLANT**
- 12) CITY MANAGER COMMENTS.**

13) COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

- **RONNIE LUCAS-WARD I**
- **MIKE ISHMAEL-WARD II**
- **BRANDON ANDERSON-WARD III**
- **RONGOTT-WARDIV**
- **WAYNE BACON-AT-LARGE**

14) ADJOURNMENT.

This agenda was posted in public view at the Okemah City Hall, 502 West Broadway, Okemah, OK prior to 6:15 p.m. on December 6th, 2024.

Relena Haddox

Relena Haddox, City Clerk

P.O.#	VENDOR#	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11 ADMINISTRATION						
25-0397	01-1031	CRAWFORD & ASSOCIATES, P.C.	PROF SVC THRU 11/15/2024	12/2024	19149	1,050.00
25-0405	01-1917	AMAZON CAPITAL SERVICES	RECEIPT PAPER, TONER	12/2024	1PJN-MQ1X-CY4F	95.15
25-0412	01-1917	AMAZON CAPITAL SERVICES	SUPPLIES	12/2024	1PLC-HKKW-PPYQ	8.09
DEPARTMENT TOTAL:						1,153.24
DEPARTMENT: 20 WATER TREATMENT						
25-0395	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/25/24-12/1/24	12/2024	NP67533214	25.31
25-0388	01-1453	OKEMAH TIRE & AUTO	MOWER TIRE TUBE	12/2024	67389	24.64
DEPARTMENT TOTAL:						49.95
DEPARTMENT: 21 WATER DISTRIBUTION						
25-0395	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/25/24-12/1/24	12/2024	NP67533214	46.83
25-0345	01-1111	USA BLUE BOOK	2" TAPPING TOOL	12/2024	INV00529719	351.38
25-0384	01-1141	HUNZICKER BROTHERS, INC.	SCOTCH RUBBER TAPE	12/2024	S2651622.001	140.40
25-0404	01-1326	JIMMY'S WRECKER SERVICE	TOW MACK TRUCK TO OKC	12/2024	116146	240.00
DEPARTMENT TOTAL:						778.61
DEPARTMENT: 22 LAKE						
25-0398	01-1020	BENSON'S TRUE VALUE HARDWARE	UTILITY HEATERS	12/2024	214504	93.96
25-0404	01-1326	JIMMY'S WRECKER SERVICE	TOW MACK TRUCK TO OKC	12/2024	116146	60.00
DEPARTMENT TOTAL:						153.96
DEPARTMENT: 24 SEWER COLLECTION						
25-0374	01-1044	FUELMAN (FLEETCOR TECHNOLOG)	FUEL 11/18/24-11/24/24	12/2024	NP67469898	103.00
25-0404	01-1326	JIMMY'S WRECKER SERVICE	TOW MACK TRUCK TO OKC	12/2024	116146	240.00
DEPARTMENT TOTAL:						343.00
FUND TOTAL:						2,478.76