

MINUTES REGULAR MEETING OKEMAH UTILITIES AUTHORITY

WHEN: MONDAY, FEBRUARY 12, 2024 @ 6:15 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

PRESENT: Ron Gott, Ronnie Lucas, Brandon Anderson, Wayne Bacon, Mike Ishmael

ABSENT: None

ALSO PRESENT: Kristy Lesley, City Manager; Jack Cadenhead, City Attorney; Relena Haddox, City Clerk/Treasurer

MEETING CALLED TO ORDER AND FLAG SALUTE.

The meeting began with the Pledge of Allegiance led by Ron Gott.

ROLL CALL AND DECLARATION OF QUORUM.

Relena Haddox confirmed attendance.

Ron Gott called the meeting to order, confirming a quorum was present.

APPROVAL OF MINUTES.

Motion: Approve minutes.

- **Proposed by:** Ronnie Lucas
- **Seconded by:** Wayne Bacon
- **Discussion:**
- **Vote:** Unanimous approval

APPROVAL OF PURCHASE ORDERS.

Motion: Approve purchase orders

- **Proposed by:** Wayne Bacon
- **Seconded by:** Ronnie Lucas
- **Discussion:** None
- **Vote:** Unanimous approval

PUBLIC APPEARANCES.

None

CONSIDER AND TAKE NECESSARY ACTION ON THE WATER TREATMENT PROJECT.

The water treatment project is awaiting final requirements from DEQ.

DISCUSSION AND TAKE POSSIBLE ACTION TO ADOPT AN EMERGENCY RESPONSE PLAN FOR THE CITY OF OKEMAH'S PUBLIC DRINKING WATER SYSTEM.

Motion: To adopt emergency response plan.

- **Proposed by:** Ron Gott
- **Seconded by:** Ronnie Lucas
- **Discussion:** None
- **Vote:** Unanimous approval

CONSIDER AND TAKE NECESSARY ACTION TO APPROVE WALL ENGINEERING CHANGE ORDER NO. 3 TO DECREASE THE AMI METER IMPROVEMENTS PROJECT IN THE AMOUNT \$121,904.50.

Motion: Approve change order #3

- **Proposed by:** Wayne Bacon

- **Seconded by:** Mike Ishmael
- **Discussion:** None
- **Vote:** Unanimous approval

CONSIDER AND TAKE NECESSARY ACTION TO APPROVE PAYMENT OF CORE & MAIN CONTRACTOR'S APPLICATION FOR PAYMENT NO. 9 IN THE AMOUNT OF \$138,435.72 FOR THE AMI METER IMPROVEMENT PROJECT.

Motion: Approve pay application no. 9

- **Proposed by:** Ron Gott
- **Seconded by:** Wayne Bacon
- **Discussion:** None
- **Vote:** Unanimous approval

CONSIDER AND TAKE NECESSARY ACTION TO APPROVE AND AUTHORIZE FINANCIAL ASSISTANCE PROGRAM LOAN DRAW REQUEST NO. 12 IN THE AMOUNT OF \$143,480.72.

Motion: Approve draw no. 12

- **Proposed by:** Wayne Bacon
- **Seconded by:** Ronnie Lucas
- **Discussion:** None
- **Vote:** Unanimous approval

DISCUSSION AND TAKE POSSIBLE ACTION TO AUTHORIZE AND DIRECT THE SUBMISSION OF THE OWRB LOAN FORGIVENESS FUNDING APPLICATION FOR THE WASTEWATER TREATMENT PROJECT.

Motion: Approve submitting loan application.

- **Proposed by:** Ron Gott
- **Seconded by:** Mike Ishmael
- **Discussion:** None
- **Vote:** Unanimous approval

CITY MANAGER COMMENTS.

Updates on other utility projects and the city manager's comments were provided.

COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

The meeting concluded with no additional comments or queries from board members.

ADJOURNMENT.

Meeting was adjourned at 6:49pm by Chairman Ron Gott.

Relena Haddox, City Clerk

Ron Gott, Chairman