

**SPECIAL MEETING HOUSING STANDARDS BOARD**

**WHEN: TUESDAY, NOVEMBER 14, 2023@ 6:00 P.M.**

**PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK**

**AGENDA:**

- 1) MEETING CALLED TO ORDER AND FLAG SALUTE.
- 2) ROLL CALL AND DECLARATION OF QUORUM.
- 3) APPROVAL OF MINUTES
- 4) SWEARING IN OF NEW BOARD MEMBERS.
- 5) PUBLIC APPEARANCES.
- 6) DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE A SCHEDULE OF MEETINGS FOR THE OKEMAH HOUSING STANDARDS BOARD FOR 2024.
- 7) DISCUSSION AND POSSIBLE APPROVAL FOR ABATEMENT OF PROPERTY #39.
- 8) CODE ENFORCEMENT REPORT.
- 9) COMMENTS AND INQUIRIES FROM BOARD MEMBERS.
- 10) ADJOURNMENT.

THIS AGENDA WAS POSTED IN PUBLIC VIEW AT OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OKLAHOMA, PRIOR TO 6:00 P.M., ON NOVEMBER 13<sup>TH</sup>, 2023

*Relena Haddox*

RELENA HADDOX, CITY CLERK

## **MINUTES SPECIAL MEETING OF HOUSING STANDARDS BOARD**

WHEN: TUESDAY, OCTOBER 10, 2023,@ 6:00 P.M.  
PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

**PRESENT:** ALICE MOORE, SHIRLEY SHUMATE, TINA CANARD, KELLY WEST

**ABSENT:** DIANE BLAIR

**ALSO, PRESENT:** KRISTY LESLEY, CITY MANAGER; KIMBERLY BRADSHAW, CODE ENFORCEMENT OFFICER; RELENA HADDOX, CITY CLERK/TREASURER

### **MEETING CALLED TO ORDER AND FLAG SALUTE.**

Meeting was called to order and flag salute by Chairperson Shirley Shumate.

### **ROLL CALL AND DECLARATION OF QUORUM.**

Roll and quorum called by Chairperson Shirley Shumate.

### **APPROVAL OF MINUTES.**

Motion to approve minutes made by Kelly West, motion dies for lack of second.

### **PUBLIC APPEARANCES.**

Bruce Coker spoke on the wording of agenda items #6 and #7 listed.

### **DISCUSSION AND POSSIBLE APPROVAL FOR ABATEMENT AND BID OPENING FOR PROPERTY:**

#### **NO. 26 FOR DILAPIDATION**

Motion to approve abatement made by Tina Canard, second by Kelly West.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

Motion to approve opening bids made by Alice Moore, second by Tina Canard.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

Motion to approve demo and clean up bid from Luke Martin in the amount of \$5,800.00 made by Tina Canard, second by Alice Moore.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

#### **NO. 38 FOR DILAPIDATION**

Motion to approve abatement made by Alice Moore, second by Tina Canard.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

Motion to approve opening bids made by Alice Moore, second by Kelly West.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

Motion to approve demo and clean up bid from Luke Martin in the amount of \$4,500.00 made by Kelly West, second by Tina Canard.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

#### NO. 31 FOR DISCUSSION AND POSSIBLE BID APPROVAL OR EXTENSION ON CLEANUP TIME FOR PROPERTY OWNER. THIS PROPERTY WAS PREVIOUSLY ABATED.

Motion to approve opening bids made by Kelly West, second by Alice Moore.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

Motion to approve a complete removal with 120 day extension made by Kelly West, second by Alice Moore.

Aye: Alice Moore, Tina Canard, Kelly West

Nay:None

Abstained: Shirley Shumate

Motion passed.

#### DISCUSSION AND POSSIBLE ACTION ON APPROVING MEETINGS OF THE CITY OF OKEMAH HOUSING STANDARDS BOARD BEING AIRED LIVE VIA FACEBOOK.

Motion to approve Facebook live meetings made by Shirley Shumate, second by Kelly West.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

#### DISCUSSION AND POSSIBLE ACTION ON APPROVING/DISCONTINUING VIDEO RECORDING OF MEETINGS WHICH ARE FORWARDED TO THE OKEMAH NEWS LEADER.

Motion to discontinue recording made by Alice Moore, second by Shirley Shumate.

Aye: Alice Moore, Shirley Shumate, Tina Canard, Kelly West

Nay:None

Motion passed.

#### CODE ENFORCEMENT REPORT

Kimberly reported on cases for September

#### COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

Time allotted for board to discuss items not listed on agenda. No action taken.

#### ADJOURNMENT.

Meeting was adjourned at 7:00pm by Shirley Shumate.

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**Relena Haddox, City Clerk**

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**Shirley Shumate, Chairman**